



ALASKA SHRM STATE COUNCIL



# 2012

## Alaska SHRM State Council

### HRCI Certification Scholarship Program and Applications





## PROGRAM OVERVIEW

The Alaska SHRM State Council serves the state's human resource professionals and promotes human resource communications by:

- Providing high quality, dynamic and responsive programs and services
- Serving as the state's voice on human resource management issues
- Facilitating the development and guiding the direction of HR professionals

Committed to "*Serving the HR Professional and Advancing the HR Profession*" within the State, the Alaska SHRM State Council proudly sponsors this Certification Scholarship Award.

- HR Professional Scholarship Award Program: The HR professional certification scholarship program supports and encourages HR professionals who pursue professional certification. There is one HR Professional certification scholarship award for 2012. The recipient will receive a check in the amount of \$500 (made payable to the HR Professional).

## SCHOLARSHIP AWARD PROGRAM JUDGING

Judging for both scholarships is based on timely submission of all required documents. Scholarship applications will be evaluated by a panel of judges that consists of five Alaska SHRM State Council board members. Judges will rank each application based on specific criteria for the student scholarship and specific criteria for the HRCI scholarship. Judges' scores are combined to determine the highest average ranking student applicant score and highest average ranking HR Professional applicant score. The panel of judges reserves the right to reject any application that does not meet the application qualifications or application requirements. All submissions must be made via email no-later-than **November 1, 2012**, midnight Alaska Standard Time Zone. The recipients will be notified by phone and formal letter on or before December 15, 2012, and will be presented with their respective scholarship award at the first Alaska SHRM State Council meeting in January 2013, or as close to this date as possible.



## HR PROFESSIONAL CERTIFICATION SCHOLARSHIP APPLICATION QUALIFICATIONS

### APPLICATION REQUIREMENTS

#### ELIGIBILITY

**NOTE:** Board members of the Alaska SHRM State Council and members of their immediate family are ineligible to apply for Alaska SHRM State Council scholarship programs

Applicants must be an active SHRM member prior to applying for this scholarship. Applicants applying for this scholarship must be working towards one of the following certifications:

- Professional in Human Resource (PHR or PHR-CA)
- Senior Professional in Human Resource (SPHR or SPHR-CA)
- Global Professional in Human Resource (GPHR)

Scholarship funds may be used to purchase test preparation materials, attend a certification preparation seminar, and/or pay the exam fee. Scholarship is awarded just once per year, however, individuals who have already taken an exam in 2012 are still eligible to apply. This scholarship is a one-time award. Previous applicants are eligible to apply. Additionally, previous scholarship recipients may apply if pursuing an additional certification.

#### APPLICATION REQUIREMENTS:

Applicant composes a brief essay (not to exceed two typed, double-spaced pages) discussing why the applicant seeks a certification and how the certification will enhance the applicant's HR career.

#### Application Packet Requirements

- ☐ Scholarship application
- ☐ The essay format must be doubled-spaced; font Time New Roman, size 12point. Additionally, the essay may also include other information from that required above which will distinguish an applicant from other candidates with HR Professional Certification for the certificate scholarship. Points will be deducted for misspellings and grammatical errors
- ☐ Current Resume
- ☐ List of past volunteer leadership position(s), if any (SHRM or other)
- ☐ Two letters of recommendation

#### HR PROFESSIONAL CERTIFICATION JUDGING CRITERIA

- ☐ 55% Work experience/professional (HR involvement and future HR career plans)
- ☐ 45% Volunteer activity

#### WHERE TO APPLY/WHO TO CONTACT WITH QUESTIONS:

All applications must be submitted no later than November 1, 2012 electronically via email attachment (PDF format) to Sallie Stuvek, Alaska State Council HRCI Liaison at the following email address: [sstuvek@acsalaska.net](mailto:sstuvek@acsalaska.net). For direct questions concerning the certification scholarship program, contact Sallie Stuvek at (907) 322-7624.



## HR CERTIFICATION SCHOLARSHIP APPLICATION FORM

(Please type or print legibly)

### PERSONAL INFORMATION:

Last Name

First

Middle Initial

Mailing Address:

City, State, Zip:

Contact Telephone #

Email:

SHRM Membership #

Expiration date:

### HR PROFESSIONAL INFORMATION

Type of certification sought:

☐ PHR

☐ SPHR

☐ GPHR

☐ PHR-CA

☐ SPHR-CA

### APPLICATION CHECKLIST

This application becomes complete and valid only after applicant has returned the SIGNED Application with the following documents attached:

- ☐ Scholarship application.
- ☐ Response to essay topics.
- ☐ Current resume.
- ☐ List of past volunteer leadership roles, if any (SHRM or other).
- ☐ Two letters of recommendation.

### SIGNATURE:

In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. I agree to provide proof of any and all information in this application, if requested. Falsification of information may result in termination of any scholarship awarded including an obligation to repay all funds disbursed. I understand this application becomes the property of Alaska State SHRM Council.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit application packet to Sallie Stuvek, Alaska SHRM State Council HRCI Liaison via email attachment (PDF format) to the following email address: [sstuvek@acsalaska.net](mailto:sstuvek@acsalaska.net) no later than November 1, 2012.

**The Alaska SHRM State Council does not discriminate against individuals on the basis of race, color, gender, sexual orientation, marital status, religion, disability, age, veteran status, ancestry, national origin, or citizenship in the administration of its scholarship programs.**